



Required Documents Simplified

| Document | Sole Proprietor | Company Private Limited company (Pty) Ltd. Incorporated Company, Close Corporation or Non Profit – undersection 21 | Partnerships | Trusts | Other Legal Persons Schools, churches, stokvels, social or sports club | Other Legal Entities Organ of states, non-government organisations & non-profit organisation |
|---|-----------------|--|--------------|--------|---|---|
| South African ID / Foreign Passport | | | | | | |
| - of business owner / sole trader | ✓ | ✓ | | | ✓ | ✓ |
| - of all partners & mandated officials | | | ✓ | | | |
| - of all trustees & mandated officials | | | | ✓ | | |
| - of all applicable secondary customers | | | | | | |
| Proof of residential address | | | | | | |
| - of business owner / sole trader | ✓ | | | | | |
| - of all partners & mandated officials | | | ✓ | | | |
| - of all trustees & mandated officials | | | | ✓ | | |
| Resolution (only if more than 1 director/member) | | ✓ | ✓ | ✓ | ✓ | ✓ |
| Cipro certificate | | ✓ | | | | |
| Partnership agreement/ declaration | | | ✓ | | | |
| Trust deed & masters authorisation of all trustees | | | | ✓ | | |
| Constitution of founding documentation or declaration | | | | | ✓ | ✓ |
| Certified extract from Government Gazette or official letter | | | | | | ✓ |
| Bank statements/ proof of account | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |